ORGANIZATION
The Wildlands Conservancy (TWC) is a private nonprofit public benefit organization dedicated to preserve the beauty and biodiversity of the earth and to provide programs so that children may know the wonder and joy of nature.

LOCATION
A 1,200 acre nature preserve at the southern estuary of the Eel River in Humboldt County, near Ferndale, California.

THE POSITION
Performs land stewardship, maintenance, invasive species removal, water quality monitoring, and public contact. Maintains and improves structures, trails and picnic areas; maintains equipment, vehicles and water systems.

Establishes and maintains positive professional relationships with local residents, community groups, educational and business entities; explains the dual mission of TWC; Coordinate, promote and facilitate volunteer programs for land stewardship, and outdoor education opportunities for programs within the North Coast preserve system.

Primarily outdoor position working in all weather conditions requires regular and punctual attendance and weekend work.

ESSENTIAL FUNCTIONS
Effectively relate TWC’s mission to the general public and interact positively with visitors, residents and community groups. Greets visitors, provides access and other information to the general public, ensures their safety and enforces Preserve rules and regulations.

Landscaping and grounds maintenance work; mowing, removing weeds, planting and trimming trees, bushes, and plants as directed.

Performs minor maintenance such as barricade upkeep on unofficial access points, minor trail repair, facilities upkeep and clean-up as needed, removes litter.

Keeps all workshop areas clean and orderly; monitors and controls inventory of tools and equipment. Operates and maintains equipment and vehicles in a safe manner. Follows proper safety standards, practices and procedures at all times. May participate in the Safety Advisory Committee.

Inspects grounds for hazards, conducts security and safety checks on premises. Assists with emergency scenarios, and on-site accidents, prepares necessary written reports.

Assists in eradication of nonnative, invasive plants. Assists with monthly water quality and flow meter monitoring.

Patrols the Preserve on foot, provides protection and security to the land and its resources; may have interactions with trespassers, illegal off-road vehicle users, and illegal hunters on the premises. Regular hunting patrols during waterfowl season to monitor activity and reduce trespass hunting.

Sets up studies for restoration and baseline monitoring projects per direction from supervisors. Collects field data with GPS unit and conducts analysis with GIS as needed.

May design and lead volunteer, and educational service-learning projects that align with land stewardship and recreational enhancements on the Preserve.

Performs other duties relating to land stewardship as assigned.

QUALIFICATIONS
- Bachelor’s Degree, preferably in biological, environmental sciences, or rangeland management.
- Passionate about the outdoors, have a personal dedication to environmental conservation and education. Positive, upbeat, and enthusiastic about working in a non-profit environment.
Ability to operate a motor vehicle, valid California Driver License, and ability to be insured under TWC's auto insurance policy per the Driver Acceptability Standards.

Ability to operate a tractor is desired but not required.

Ability to complete tasks while occasionally unsupervised.

Post job-offer: Acceptable Live Scan background check, pre-employment physical, and drug screen.

Physical Demands
- Perform strenuous work outdoors in all weather conditions.
- Walk a minimum of six miles uneven terrain. Lift, carry, pull and push a minimum of 30 pounds. Perform routine standing, sitting, reaching, bending, kneeling, speaking, hearing, seeing, operating a motor vehicle; perform standard work functions such typing, learning, speaking on radio, telephone, and in person.
- Perform all landscape maintenance tasks including operating weed eaters, and mowers; weed, rake, shovel, dig; install and maintain irrigation systems.
- Safely operate 4x4 vehicles (pickups) on various road conditions.

Compensation & Classification
$19.23 per hour, Non-exempt, Full-time, 40 hours per week with complete benefits package

Equal Employment Opportunity
The Wildlands Conservancy is an Equal Employment Opportunity Employer. All employment is decided on the basis of qualifications, merit, and organizational need. We conduct our relations with employees and applicants for employment without regard to race, color, religion (including religious dress or grooming practices), sex or gender (including gender identity and gender expression), sexual orientation, pregnancy (including childbirth, breastfeeding or related medical conditions), age (over 40), physical or mental disability, national origin or citizenship status (including language use restrictions, applicants and employees who hold a driver license granted under vehicle code 12801.9), marital status (including registered domestic partner status), ancestry, medical condition, AIDS/ HIV, genetic characteristics or genetic information, military service or veteran status, political activities or affiliations, or any other characteristics protected by federal, state, or local laws prohibiting discrimination.

At Will Employment
This job description is not designed to cover or contain a comprehensive listing of all activities, duties, or responsibilities that are required of the employee. Employment with The Wildlands Conservancy is for an unspecified term and is based upon mutual consent and may be terminated at will by either party. Therefore, employment and compensation may be terminated by TWC or the employee “at-will” at any time, for any or for no reason, with or without cause or prior notice.

How to Apply
- E-mail cover letter and resume to: jobs@twc-ca.org
- Position open until filled.